

PAAC on SEAC

Special Education Advisory Committee Annual Calendar of SEAC Business

2024-2025

PAAC on SEAC encourages school boards to use the PAAC on SEAC Handbook of Effective Practices for SEAC Members as part of the training. A copy of the handbook can be downloaded at www.paac-seac.ca

SEAC On-Going SEAC Activities

- Request notification of all Ministry of Education announcements related to special education and ensure SEAC Chair is registered on the SEAC E-learning site
- Provide orientation to new members and on-going professional development for all SEAC members
- Provide opportunities for SEAC members to provide presentations and updates about their association/organization
- Consider ways to enhance parent engagement and collaboration in special education in every program/initiative
- Evaluate SEAC effectiveness and identify ways to improve meetings

Glossary – A glossary for all of the terms and acronyms underlined in the calendar is in the attached appendix.

Month	Annual Activities	Information Requests for Future Meetings
September	<ul style="list-style-type: none">• Confirm Special Education Report Checklist submitted to Regional Office in July• Review <i>ODA Accessibility Plans</i> (due Sept. 30)• Develop or review SEAC annual agenda/goals• Develop process for review of Special Education Plan• Report on summer programming for students with special education needs	<ul style="list-style-type: none">• Projected special education enrolment for the coming year• Deferred revenue from previous year• Board Improvement Plans and special education goals and performance indicators for current year• PD Day plans for current year related to special education

<p>October</p>	<ul style="list-style-type: none"> • Commence activities to support SEAC annual agenda/goals • Identify programs and services that are being reviewed or considered for changes 	<ul style="list-style-type: none"> • Update on latest EQAO results: including deferrals, exemptions, participation rates, accommodations provided for students on an IEP and achievement levels. • Numbers of exceptional students, placement data based on OnSIS Data
<p>November</p>	<ul style="list-style-type: none"> • IEP Update: Confirmation that all first term IEP reviews are completed within 30 school days • EQAO Results for students with IEP shared • Update on waiting lists for student professional assessments (Psychology, Speech-Language Pathology, etc.) 	<ul style="list-style-type: none"> • Data on Suspensions, expulsions and modified day or exclusion data for students on an IEP
<p>December</p>	<ul style="list-style-type: none"> • Special Education Programs and Services changes being considered for following year • Audited School Board Financial Statements for the previous school year • Update on Special education Plan review • Timelines for Budget development for following year 	<ul style="list-style-type: none"> • School Board Revised Estimates for current school year • Update on Specialized Equipment amount (SEA) and Special Incidence Portion (SIP) Claims
<p>January</p>	<ul style="list-style-type: none"> • Review of parent resources to help families and caregivers understand special education programs and services • Update on funded Responsive Education Programs 	<ul style="list-style-type: none"> • Information on the Revised Budget Estimates for current school year
<p>February</p>	<ul style="list-style-type: none"> • Review proposed changes to special education programs and services in Special Education Plan • Review progress on SEAC annual goals 	<ul style="list-style-type: none"> • Request information on most recent IEP Audit and IEP numbers for current year

<p>March</p>	<ul style="list-style-type: none"> • Continue discussion of special education programs and services • Request an update on the Board Improvement Plan process <p>Note: Grants for Student Needs (GSN) are usually released to the school boards in March</p>	<ul style="list-style-type: none"> • Request updated student data reported to OnSIS in March report to Ministry
<p>April</p>	<ul style="list-style-type: none"> • Information update and discussion re: Special Education Plan/Report Checklist and preliminary budget for following year • Monitor and/or participate in public and consultations on Special Education Budget 	
<p>May</p>	<ul style="list-style-type: none"> • SEAC recommendations to Trustees regarding Special Education Plan/Report Checklist and Special Education budget for following year 	
<p>June</p>	<ul style="list-style-type: none"> • Annual Report of SEAC activities • Annual evaluation of SEAC effectiveness, member satisfaction and participation 	<ul style="list-style-type: none"> • Information on Special Education data (including IEP and IPRC) for September meeting

Additional SEAC Resources:

A broad overview of special education and details of many legal requirements are captured in the newly released, Special Education In Ontario Kindergarten to Grade 12, Policy and Resource Guide (2017 draft), [Special Education in Ontario, Kindergarten to Grade 12: Policy and Resource Guide \(2017\)](#)

The role of SEAC is defined in Regulation 464/97 on Special Education Advisory Committee available at: www.ontario.ca/laws/regulation/970464

Other Ministry resources including, Special Education Standard Documents and Resource Guides are available on the Ministry of Education Website at: www.edu.gov.on.ca/eng/parents/speced.html

For more information on SEAC and links to key documents, check the new SEAC web pages on the Ministry of Education website at:

www.edu.gov.on.ca/eng/general/elemsec/speced/seac/

For copies of all funding (S & SB) memos sent from the Ministry to school boards, check the website: <https://efis.fma.csc.gov.on.ca/faab/Memos.htm>